



**KAUSHAL GANGA**

**INTEGRATED SKILL MANAGEMENT  
SOFTWARE  
OPERATION MANUAL**

**SOFTIN SYSTEM PRIVATE LIMITED**

# TABLE OF CONTENTS

**INTRODUCTION ..... K-1**

## **GETTING STARTED**

**OVERVIEW..... K-2**

## **ASSESSING BODY**

**AB Login page .....**

**Batches .....**

**Batch pending with AB for Allocation .....**

**Batch Pending with Assessor for Assessment .....**

**Assessment Completed .....**

**Re – Assign Batches by AB .....**

**Re – Assign Batches from Assessor .....**

**SSC Approval Status .....**

**Pending with SSC – for Approval .....**

**Rejected by SSC .....**

**Approval by SSC .....**

**Offline Assessment Status .....**  
    **Pending AB Approval (offline).....**  
    **Rejected by AB.....**  
    **Approved by AB .....**

**Online Assessment ongoing Status.....**  
    **Ongoing Theory Assessment .....**  
    **Ongoing Practical assessment .....**  
    **Assessment Pending for AB Approval.....**

**Assessors .....**  
    **Add Assessor.....**  
    **Assessor's Affiliated .....**

**Data Analysis .....**  
    **Assessors Performance analysis .....**

**Question Bank .....**  
    **ADD Question .....**  
    **Question Bank .....**

**Question Paper .....**  
    **Add Papers .....**  
    **Question Papers.....**

**Apply Sector Affiliation .....**

**Apply Affiliation .....**

**Pending Sector Affiliation.....**

**Reject Sector Affiliation.....**

**Approved Sector Affiliation.....**

**AB Financial Data .....**

**View Invoices.....**

**Assessor's Applied For .....**

**Applied List .....**

**Selected Assessor .....**

# INTRODUCTION

**Why Kaushal Ganga?** In an endeavor to prepare a generation of skilled employees and leaders in alignment with the modern day market demands, the Central and State Governments have shown a keen interest in laying out an institutional mechanism for the development of skills of people of the country. For that purpose, Ministry of Skill Development & Entrepreneurship and National Skill Development Council at National Level and State Skill Development Councils at State Level acts as a catalyst and monitors all the related developments in the area of Skill Development.

The foundation, in view of the above, has been working on the development of an integrated software, in consultation with the various skill sector councils, experts involved in its entire mechanism, which shall act as an 'one for all' application to manage and monitor the activities of all the stakeholders including NSDC, SSCs, Training Partners, Assessing Bodies, trainers, assessors, etc. in real time.

Working on the above line, we have come up with an Integrated IT solution that will enhance the workflow and monitoring mechanism of the entire chain covering the Skill process end to end i.e. inclusive of everyone and everything.

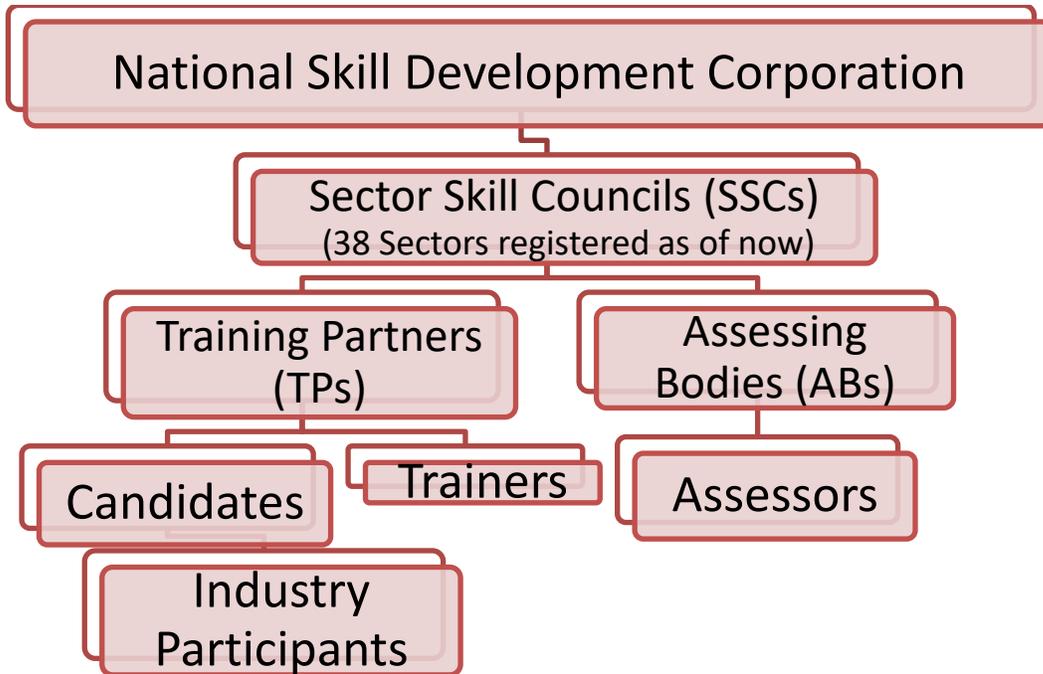
**What's Kaushal Ganga?** An Integrated Skill Management Application developed for Managing and Monitoring the entire Skill Process. It Integrate various Components and Segments involved in skill development process undertaken by various Sector Skill Councils. Incorporating each and every subset of integrated skill matrix reckoning from Mobilization, Counselling and processing, Registration, orientation & training, final assessment, employment and appraisal certificates & post grading covering Stakeholders, SSC's, Training Partners, Assessing Bodies, trainers, assessorsetc.

# GETTING STARTED - OVERVIEW

Let's begin a journey of floating into the Integrated Ganges of Skill to attain salvation and flawless Operations.

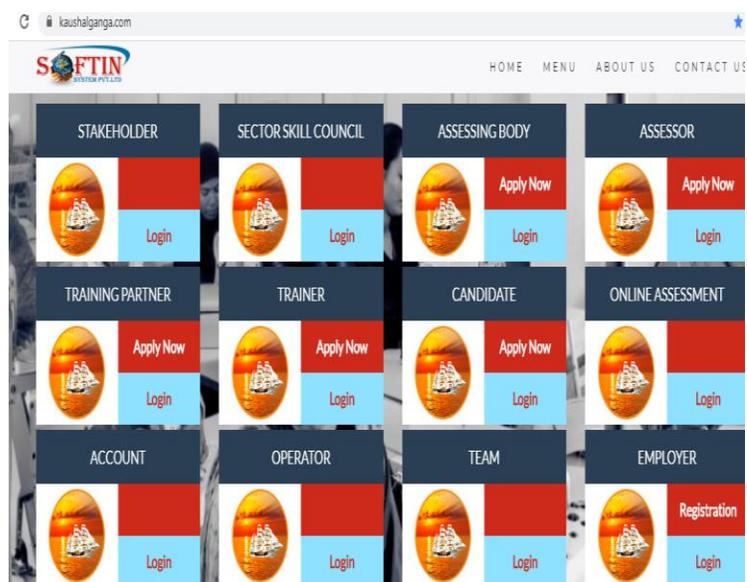
Let's take a dip into the broad description of Integrated IT Business solution for Skill Process in line with the guidelines and regulatory framework of NSDC.

A Quick Glimpse to the Operational framework of NSDC:



Log into <https://www.kaushalganga.com>

- A Comprehensive module page will appear. This comprehensive module consists of 12 respective segments involved in Skill Development Process
- The web page leads you to the particular module you want to run. The respective user may access his/ her intended module.
- Once the module you want to access appears, either click on **“Login”** or click on **“Apply Now”** to get yourself registered in case you haven't signed up



# 01

## MODULE FOR ASSESSING BODY

- ❖ The user may log into AB Module using the credentials i.e. using registered Email Id and Password.



- ❖ On Successful login, Dashboard will appear comprising 4 Control Modules namely –
  - **Assigned Batch - Control Module:-** It depicts the Total no. of Batches assigned by SSC to AB for Assessment.
  - **Batch allocated for assessment – Control module:-** It depicts total no. of batches allocated to Assessor's and the number of Assessments completed by them.

ASSIGNED BATCH - CONTROL MODULE			
BATCH ASSIGNED (TILL 12 APR 2020)	BATCH ASSIGNED (13 APR 2020)	TOTAL ASSIGNED BATCH	BATCH ALLOCATED TO ASSESSOR
Batches: 0	Batches: 0	Batches: 0	Batches: 9
Candidates: 0	Candidates: 0	Candidates: 0	Candidates: 15

BATCH ALLOCATED FOR ASSESSMENT - CONTROL MODULE			
BATCH ALLOCATED FOR ASSESSOR (TILL 15 APR 2020)	BATCH ALLOCATED FOR ASSESSOR (16 APR 2020)	TOTAL ALLOCATION	ASSESSMENT COMPLETED
Batches: 9	Batches: 0	Batches: 9	Batches: 4
Candidates: 15	Candidates: 0	Candidates: 15	Candidates: 9

- SSC Approval Status – Control module:** It depicts the total no. of assessments rejected and approved by SSC out of total allocated batches.
- Assessor’s Control module:** it depicts complete details of assessors in terms of registration and delisted assessors.



# Let's have a Quick look at all other Control Modules

## Section 1 Batches:- This section include complete batch wise details as under:-

### Batches :

This module monitors the Assessments work allotted, Pending, re-assigned and provides the clear numbers in terms of Batches and Candidates as following :-

#### A) Batches Pending with AB—for assessment:-

This tab provides all pending batch details with AB for assessment with all individual candidates' complete information. This feature also provide downloading option for pending batches in excel format.

#### B) Batches pending with assessor-for assessment:-

This tab provide complete details of batches allocated by AB but pending with assessors for assessment with assessor name , AB name with different other useful details in terms of related schemes, centre name etc.

#### C) Assessment completed:-

This tab provide the complete details of assessment completed batches. This also provides complete details of present, absent, pass and fail candidates with a facilities to print all results .

S.No	Batch	Scheme Type	Assessment Date	Assessingbody Name	Assessor Name	Total Present	Total Absent	Total Pass	Total Fail	Batch Result Details
1	2020AARHO0305-RNRNNECE248	pmky-2.0-(re-assessment)	2020-03-16	test-ab	demo_assessor_am	2	0	2	0	View Assessment Print Result
2	2020AARHO0305-D2HSHO242	pmky-2.0-(re-assessment)	2020-03-16	test-ab	demo_assessor_am	2	0	0	2	View Assessment Print Result
3	2020AARHO0305-VVZPMOC241	pmky-2.0-(re-assessment)	2020-03-15	test-ab	apparel_assessor_pmritu	2	0	2	0	View Assessment Print Result

**D) Re assigned Batches by AB:-** It depicts the complete information of All re-assigned batches which are requested by AB to be re-assigned by SSC on some another date for reasons like candidates unavailability at TP's Centre on assessment date , unavailability of Assessors with AB at that location, etc.. Complete details in terms of batch no. , AB and Assessors are also provided in this tab .

S.No	Batch	Training Type	Stage Of Assessment	Sector	Scheme Type	Qualification Pack	Assessment Body Name	Op Code	Total Candidates	Disposal Count	Batch End Date	Assessment Date	Date Of Assigned To Ab	State Name	District Name
1	182CHP032055AABHQ4856-000179U794	Short Term Training	Batch reassign from ab	Apparel Made-Ups & Home Furnishing Sector Skill Council	grievy-2 (re-assessment)	Pressman	Test AB	(ABHQ4801)	25	0	29-Apr-20	30-May-20	2020-03-11	West Bengal	

**E) Re-assigned Batches from Assessor:-** It depicts complete details of re-assigned batches from assessors allocated by AB's to assessors . This tab also provide option to update all the batches Re assigned to assessor and SSC .

S.No	Batch	Training Type	Stage Of Assessment	Sector	Qualification Pack	Assessment Body Name	Op Code	Total Candidates	Disposal Count	Batch End Date	Assessment Date	Date Of Assigned To Ab	State Name	District Name
1	2020AABHQ0301-EXPECC08R263	Short Term Training	Batch reassign from assessor	Apparel Made-Ups & Home Furnishing Sector Skill Council	Sewing Machine Operator	Test AB	AABHQ0301	1	0	2020-04-04	2020-04-04	2020-04-04	Delhi	Delhi

## Section 2: SSC Approval Status

### SSC Approval Status:

This module gives an overview of the Approved, Pending and rejected result of respective skill candidates in following manner:

#### 1. Pending with SSC for Approval:-

This tab provides the comprehensive details about the approval of result by SSC with complete details of schemes, AB and other related information. For this it provides a option as **VIEW** to view batch result and related documents.

#### 2. Rejected by SSC:-

This provide total no. of Batches Rejected by SSC for different reasons with related Documents etc.

#### 3. Approved by SSC:-

This tab provides complete details of approved results of assessed candidates with complete details of AB, Assessor, schemes and other related details.

### PENDING WITH SSC - FOR RESULT APPROVAL

Displaying 1-1 of 1 result.

S.No	Batch	Scheme Full Name	Sector	Qualification Pack	Assessingbody Name	Op Code	Total Candidates	Batch Start Date	Assessment Date	Assessor Name	Stage Of Result AB Status	Scheme Name	State	District Name	Created At
1	2020AMH/Q0301-WL1296/O261	Pradhan Mantri Kaushal Vikas Yojana	Apparel Made-Ups & Home Furnishing Sector	Sewing Machine Operator	test-ab	AMH/Q0301	1	2020-04-03	2020-04-03	demo_assessor_am&hfs	Not Approved	Star	Delhi	Central Delhi	2020-04-03 00:00:00

### RESULT REJECTED BY SSC

Displaying 1-1 of 1 result.

Sector	Scheme Type	Assessingbody Name	Op Code	Total Candidates	Dropout Count	Batch Start Date	Batch End Date	Assessment Date	Date Of Assigned To Assessor	Assessor Name	Stage Of Result AB Status	Scheme Name	Created At	View Batch Result and Document
Apparel Made-Ups & Home Furnishing Sector	pmkvy-2.0(-re-assessment)	test-ab	AMH/Q0301	1	0	2020-04-03	2020-04-03	2020-04-03	2020-04-03	test_assessor_2_am&hfs	Reject	Star	2020-04-03 00:00:00	<a href="#">View</a>

### RESULT APPROVED BY SSC

Displaying 1-2 of 2 results.

S.No	Batch	Scheme Type	Sector	Assessingbody Name	Op Code	Total Candidates	Dropout Count	Batch Start Date	Batch End Date	Assessment Date	Date Of Assigned To Assessor	Assessor Name	Stage Of Result AB Status	Scheme Name	Created At
1	2020AMH/Q0301-PLANAME/CH240	pmkvy-2.0(-re-assessment)	Apparel Made-Ups & Home Furnishing Sector	test-ab	AMH/Q0301	2	0	2020-03-16	2020-03-16	2020-03-16	2020-03-16	demo_assessor_am&hfs	Approved	Star	2020-03-16 00:00:00
2	2020AMH/Q0301-D2400K/CH242	pmkvy-2.0(-re-assessment)	Apparel Made-Ups & Home Furnishing Sector	test-ab	AMH/Q0301	2	0	2020-03-16	2020-03-16	2020-03-16	2020-03-16	demo_assessor_am&hfs	Approved	Star	2020-03-16 00:00:00

## Section 3 :- Offline Assessment status

### Offline assessment status:

Here different stages of assessment stages are Depicted offline in terms of given deadlines to assessor:

#### a) Pending AB Approval

**offline:-** It provides the complete offline status of all pending Batches approval by AB with other complete details like batch start date , batch end date assessment date etc .

Batches Pending - For AB Approval

ID	Batch	Sector	Assessingbody Name	Qp Code	Total Candidates	Dropout Count	Batch Start Date	Batch End Date	Assessment Date	Date Of Assigned To Assessor	Assessor Name	Stage Of Result AB Status	Created At	View Batch Result and Document
No results found														

#### b) Rejected by AB:-it provides the complete details of Batches rejected by AB with other related details as above.

Batches Rejected By AB

ID	Batch	Sector	Assessingbody Name	Qp Code	Total Candidates	Dropout Count	Batch Start Date	Batch End Date	Assessment Date	Date Of Assigned To Assessor	Assessor Name	Stage Of Result AB Status	Created At	View Batch Result and Document
No results found														

#### c) Approved by AB:-It provides the complete details of Batches approved by AB with other related details.

Batches Approved by AB

Apparel Made-Ups & Home Furnishing Sector Skill... Test AB (Assessing Body)

Displaying 1-1 of 1 result

ID	Batch	Sector	Assessingbody Name	Qp Code	Total Candidates	Dropout Count	Batch Start Date	Batch End Date	Assessment Date	Date Of Assigned To Assessor	Assessor Name	Stage Of Result AB Status	Created At	Upload Batch Result and Document
261	2020AARHQ0301-VLZ9KX261	Apparel Made-Ups & Home Furnishing Sector	test-ab	AMHQ0301	1	0	2020-04-03	2020-04-03	2020-04-03	2020-04-03	demo_assessor_am&hfs	Approved	2020-04-03 00:00:00	<a href="#">View</a>

## Section 4 :- Online Assessment Ongoing status

### Online assessment ongoing status:

It Depicts the online status of ongoing practical and theory assessment with proper attendance of each candidates as under:-

#### a) Ongoing theory assessment:-

It provides information related to ongoing theory assessment on current day of assessment with all details of AB, attendance of candidates, etc.

ID	Batch	Sector	Assessingbody Name	Op Code	Total Candidates	Dropout Count	Assessment Date	Date Of Assigned To Assessor	Theory Status	Practical Status	Take Attendance & Exam
No results found											

#### b) Ongoing practical assessment:-

Like theory assessment of above tab it provides ongoing practical assessment with other related information of AB and candidates with facilities of **Restore Data** Icon.

ID	Batch	Sector	Assessingbody Name	Op Code	Total Candidates	Dropout Count	Assessment Date	Date Of Assigned To Assessor	Assessor Name	Theory Status	Practical Status	Take Attendance & Exam
258	2020AMHQ0301-100CEMD09250	Apparel Made-Ups & Home Furnishing Sector Skill	test-ab	AMHQ0301	1	0	2020-04-03	2020-04-03	demo_assessor_amhntts	Complete	Pending	<a href="#">Restore</a>

#### c) Assessment pending for AB Approval:-

It provides all the details of Pending Assessment for AB approval with Batch start date, End Date , Assessment Date and have all Data of attendance, evidences of assessment of candidates .

Batch	Sector	Assessingbody Name	Op Code	Total Candidates	Dropout Count	Batch Start Date	Batch End Date	Assessment Date	Date Of Assigned To Assessor	Assessor Name	Stage Of Result AB Status	Created At	Take Attendance & Exam
0AMHQ0301-100CEMD09250	Apparel Made-Ups & Home Furnishing Sector Skill	test-ab	AMHQ0301	1	0	2020-04-06	2020-04-06	2020-04-06	2020-04-06	demo_assessor_amhntts	Pending	2020-04-06 00:00:00	<a href="#">View Assessment</a>

## Section 5 :- Assessors

**Assessors:** It Depicts the complete details of assessor in terms of their Affiliation , Assessor I.D, Addition of New assessor, Assessor Name and Related Assessment Body in below mentioned sub section :-

a) **Add Assessor:-** It Provides a platform to ADD new Assessors with all the required Personal and professional information of Assessor.

b) **Assessor's Affiliated:-** It provides list of affiliated assessors with AB along with assessors I.D, Name and AB name .

Affiliated Assessors

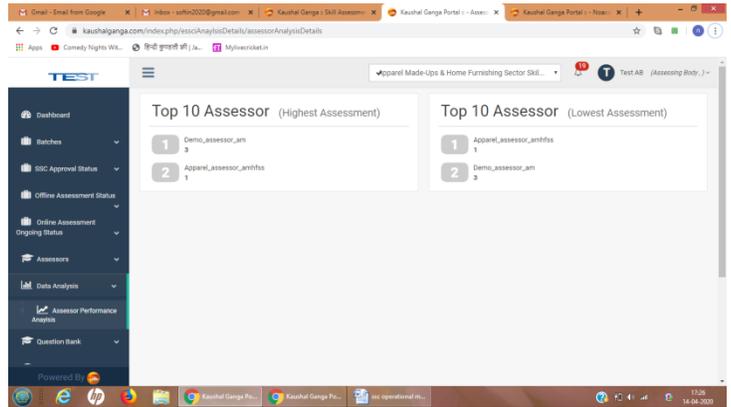
Displaying 1-5 of 5 results.

S.No	Assessor ID	Assessor Name	User Name	Assessment Body Name
1	ASSESSOR1006	Testingassessor	testingassessor_amhfs	Test Ab
2	ASSESSOR1005	Apparel Assessor	apparel_assessor_amhfs	Test Ab

## Section 6 :- Data Analysis

**Data Analysis:** It Depicts the Highest and Lowest ranking of assessor as per their number of completed assessment:

- a) **Assessor's performance analysis:-** It provides complete details of assessors in terms of number of assessments completed, their working abilities and efficiency. Top 10 highest and lowest performer of assessors are maintained here.



## Section 7: Question Bank

Question bank helps in adding new questions related to different job roles and maintains a huge questions bank of assigned different job roles to skill candidates.

**Question bank:-** it depicts questions related to different job roles in following manner:-

### 1. Add questions:-

It provides platform to add questions related to different Job roles according to QP/ NOS.

### 2. Questions Bank:-

It provides a platform to comprehensive question bank for assessment of candidates of different Job Roles.

The screenshot shows a web form titled "Add Questions". It contains the following fields:

- Job Role: A dropdown menu with the text "Select Job Role".
- Nos Code: A dropdown menu with the text "waiting nos code".
- Question: A large text area for entering the question text.
- Option1: A text input field.
- Option2: A text input field.
- Option3: A text input field.
- Option4: A text input field.

The screenshot shows a "Question Bank" interface with an "Advanced Search" bar. Below the search bar, there is a table displaying 2 results. The table has the following columns: ID, Question, Job Role, Paper Opcode, Question, and Secondary Language.

ID	Question	Job Role	Paper Opcode	Question	Secondary Language
274	Question_274	Sewing Machine Operator- (AMHQ0301)	AMHQ0301	Name the commonly used sewing machine in garment industry?	Hindi
275	Question_275	Sewing Machine Operator- (AMHQ0301)	AMHQ0301	Which of these is the main cause for thread breakage?	Hindi

## Section 8: Question Paper

This feature is very similar to Question bank section and it helps in adding new questions paper related to different job roles and maintains a data base of questions Paper of assigned different job roles to skill candidates.

**Question Papers :-** it depicts questions Papers related to different job roles in following manner:-

1. **Add Papers:-**

it is used to add question papers of different Job Roles.

2. **Questions Papers:-**

It provides question paper for different sector with comprehensive details of total no. of questions, total marks, paper set time, etc.

Fields with \* are required.

Sector \* Apprent Made-Ups & Home Furnishing Sector Skill

Paper Qrcode \* Select QP NAME

Job Role \*

Assessment Total NOS \*

Assessment Total Question \*

Assessment Total Marks \*

Assessment Set Time \*

Secondary Language \* Select Secondary Language Note\* Primary Language is English(Default)

Status \* Select Status

Created At \*

QUESTION PAPERS

Advanced Search

Displaying 1-4 of 4 results

ID	Paper	Paper Sector	Paper Qrcode	Paper Total No	Paper Total Question	Paper Total Marks	Paper Set Time(Minutes)	Secondary Language	Approval Status	Action
6	PAPER_6	Apprent Made-Ups & Home Furnishing Sector Skill	AMHIG001	5	53	400	60	Hindi	Pending	+ Start
7	PAPER_7	Apprent Made-Ups & Home Furnishing Sector Skill	AMHIG001	5	53	400	20	Gujarati	Rejected	+ Start

# Section 9: Apply Sector Affiliation

This feature provide a Platform to apply for different sector skill council in an easy to use manner. There are so many SSC to which one can easily Affiliated by applying through this section of software. One can also know the status of applied affiliation in terms of Pending, Rejected and Approved Affiliation by the concerned authority.

**Apply sector Affiliation:-** In this section the process of Affiliation and status of affiliation are found as per below mentioned way:-

- 1. Apply affiliation :-**  
There are so many SSC in our country like electronics, furniture and fittings etc , and to apply for affiliation to different SSC's a unique platform is provided here by this feature.
- 2. Pending sector affiliation:-**  
This feature provides list of pending approvals from SSC's to applied for AB's Affiliation.
- 3. Rejected Sector affiliation:-** This feature provides list of rejected sector affiliation's by different SSC's.
- 4. Approved sector affiliation:-** Affiliation's approved by different SSC's are shown here.



Pending Sector's Affiliation

ID	Ab Name	Sector Name	Updated At
No results found.			

Rejected Sector Affiliation

ID	Ab Name	Sector Name	Updated At
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Approved Sector Affiliations

Displaying 1-1 of 1 result.

ID	Ab Name	Sector Name	Updated At
2	Test AB	Apparel Made-Ups & Home Furnishing Sector Skill...	2020-03-04 05:16:34

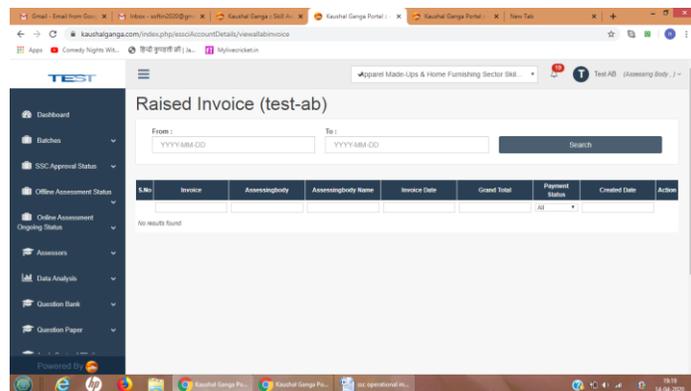
## Section 10: AB Financial Data

In this feature financial data of all Assessing Body in terms of invoices raised for the assessment services for specified given period are found out .

**Ab Financial data:-** In this financial data of AB's are measured as per their invoice raised for assessment as follows:-

### 1. **Raised Invoices:-**

In this tab financial data of AB's are recognized in terms of total no. of invoices raised, Grant total, invoicing date and other related information.



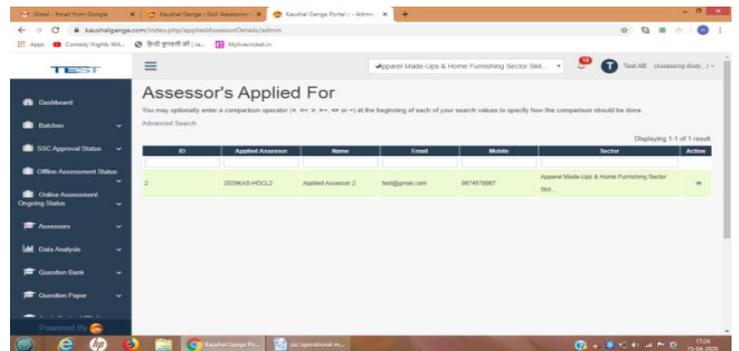
# Section 11: Assessor's Applied For

In this feature details of all assessors who have applied and are going to apply as assessors , are maintained . Also the details of all selected and rejected assessors who have applied with AB's are maintained.

**Assessor's Applied for :-**It depicts the list of applied list and selected list of assessors in following manner:-

**1. Applied list:-**

In this list of all assessor of different SSC for which they have applied are maintained. In this a unique I.D is provided to each assessor. It also provide name of assessor, email id, mobile and other related details of assessor.



**2. Selected Assessors:-**

It provides the comprehensive data related to selected assessors for different SSC with unique I.D, Name of assessor, sector applied, Location applied for, etc.

Displaying 1-3 of 3 results.

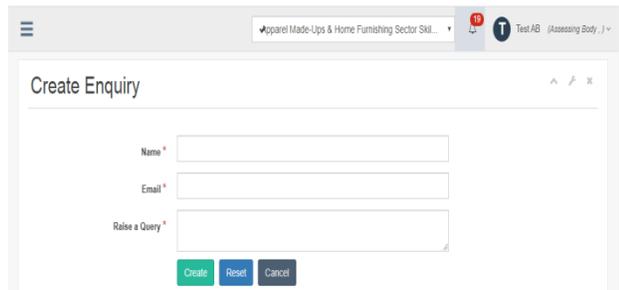
ID	Applied Assessor	Name	Email	Mobile	Sector	Location	Pincode	City	State	Action
1	2020KAS-QCL61	Applied Assessor	appliedassessor@gmail.com	9878787878	Apparel Made-Ups & Home Furnishing Sector	Delhi	110001	Central Delhihi	Delhi	👁
3	2020KAS-NKY33	Testing assessor	deepakbam1996@gmail.com	7654456789	Apparel Made-Ups & Home Furnishing Sector	Delhi	110095	East Delhi	Delhi	👁
4	2020KAS-62AT4	Deepak	deepakbam1996@gmail.com	9599510927	Apparel Made-Ups & Home Furnishing Sector	Delhi	110001	Central Delhi	Delhi	👁

## Section -12 – Help & Desk

### **Help & Desk:-**

It depicts the manner in which user can create query for solution of different kinds of unknown problems and errors found by users. The user needs to input the following 3 details to get its query submitted to our support team:

1. Name.
2. Email.
3. Raise a query.



The screenshot shows a web application interface for creating an enquiry. The browser's address bar displays 'Apparel Made-Ups & Home Furnishing Sector SKI...'. The user is logged in as 'Test AB (Assessing Body)'. The form is titled 'Create Enquiry' and contains three input fields: 'Name \*', 'Email \*', and 'Raise a Query \*'. Below the fields are three buttons: 'Create' (green), 'Reset' (blue), and 'Cancel' (grey).